



Letter of Assurance
2025 – 2026 Academic Year

03/09/2025

To Whom It May Concern,

I am writing to confirm that all staff members at Innov8 Workshops, including Trustees, hold current enhanced Disclosure and Barring Service (DBS) and barred list checks. These records are securely maintained on our central system in accordance with statutory requirements. This includes obtaining photographic ID, satisfactory references, eligibility to work in the UK, overseas checks and health checks where applicable.

I also confirm that all Innov8 staff have completed up-to-date safeguarding training, which includes Child Protection, Keeping Children Safe in Education (KCSiE), Safeguarding Young People, Dealing with Disclosures, and Prevent Duty. This training is certified by TES and forms part of our ongoing commitment to the highest standards of safeguarding practice.

In addition, we maintain several qualified First Aiders on site to ensure the safety and wellbeing of all students, staff, and visitors.

Should you require any further information, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Daniela Symons', written over a horizontal line.

Daniela Symons
Head of Provision